Proposal for the Shelton State Community College Faculty Association

Preamble: We, the faculty of Shelton State community college, in order to promote the general welfare of the faculty and the students, to maintain high standards of professionalism and to provide an organization for collective communication, do establish this constitution.

Purpose: The purpose of the Faculty Association is to provide an arena for the faculty as a body to discuss, independently of the administration, various aspects of the program, policies, and procedures of the college. Through such discussions, the faculty will be able to make meaningful recommendations for continuing improvement in these areas. This body will be an important means of communication between the faculty and the administration

I. Name

Shelton State Community College Faculty Association

II. Officers

President – to facilitate communication with faculty, administration, and staff; liaison to the administration; call any SSCCFA meetings beyond regularly scheduled meetings

Vice President – outreach officer to include outreach to adjunct instructors; assisting the SSCCFA President

Past-President – this is the immediate past-President; to assist and council the current SSCCFA President

Secretary – record minutes; communicate announcements and reminders

Web director – this position is for a volunteer with specialized skills. The position is needed to set-up and/or maintain a "virtual space" for the posting of the association's constitution and policy, current events, and announcements; this "virtual space" will facilitate discussions, forums and surveys – (Ideally, this will cut down the number of required meetings.)

III. Executive Council

This body representing the faculty will meet regularly with the President of the SSCC. It will consist of the following: President, Vice-President, Past-President, Secretary, and 2 at-large members of the SSCCFA. Of this committee of 6, at any one time there will be at least 2 members from the "Technical" side and at least 2 members from the "Academic" side.

IV. Elections

The SSCCFA Officers must be tenured faculty members. Tenure must be granted prior to the beginning of the term in office. The terms are from the beginning of the 2nd split term in summer until the end of the 1st split term the following summer.

Open nominations will be open 1 month prior to Spring Break. Voting will take place by secret ballot at the first Faculty Meeting after Spring Break. Elections will be for the offices of President, Vice-President, Secretary, and the 2 at-large members. The Web Secretary will be appointed with the approval of the Executive Council.

V. Meetings

The SSCCFA will have 2 meetings per semester and additional meetings as needed. There will be communication and discussions throughout the term via the "virtual space"

VI. Membership

The membership of the faculty association will be made up of those individual paid on the "D" scale.